	Standard Operating Guideline – West Fargo Fire Department		01.008
	Subject: Resource Staging		
	Section: Deployment and Safety		
	Date Authorized: 12/1/2019	Authorized by:	
Date Reviewed: 10/1/2020	Chief Daniel Fuller		

Intent

The intent of this guideline is to provide a standard system of organizing arriving resources within the ICS expectations

Reference

National Fire Protection Association (NFPA) 1561 Emergency Services Incident Command and Command Safety

Definitions


Level I staging: Initial multi-unit response (e.g. first alarm to a fire or injury accident response)

Level II staging: Multiple alarms and multi-agency responses

Guideline

1. The first due company responds directly to the scene to size up the situation, establish priorities of actions, establish ICS, and assign next arriving resources as needed.
2. The rest of the responding apparatus stage approximately one block away, preferably at an intersection if reasonable, and await an assignment from the IC.
 - a. Mark your apparatus on scene and report that you are staged – “Central, Engine 77 is in level one staging, one block to the west...”
 - b. If the IC does not assign your apparatus after a reasonable amount of time, contact the IC to advise that you are staged
3. When requesting resources beyond those on the first assignment, designate a staging area and relay this information to Central when making the request (“Central, command. I am requesting a 2nd alarm and an additional ambulance to respond to the designated staging area at _____.”)
4. The staging area should be in an advantageous spot that:
 - a. provides sufficient room for all of the resources responding (fire, EMS, & law enforcement)
 - b. has easy access to the scene
 - c. is not so close that it encourages freelancing
5. The staging area should have a staging officer
 - a. a person responsible or performing the duties listed herein
 - b. radio designation is “staging”
 - c. works directly with the IC or the OSC (Ops Section Chief) if one is designated
 - d. resources check in with staging officer
6. Staging maintains a current resource list of available resources

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7. Arranges resources by type and function

8. Upon direction from the IC or OSC, the staging officer:
 - a. assigns resources to a division, group, or task
 - b. provides a contact person and radio frequency for the division, group, or task
 - c. provides information to the resources with best access route or a parking area closer to the scene if necessary
 - d. Maintains qualified apparatus operators in staging if crews are brought into the scene without apparatus

9. A large-scale medical emergency can mean a second EMS staging area as designated by a unified command

10. EVAC can be used to help maintain the staging area

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