

Library Board

The Library Board is responsible for governance of the library. It exercises general control of the library's funds and property and sets policy, rules and regulations for the conduct of library affairs.

Library Board Meetings are held regularly, usually at 5:30 pm on the 2nd Thursday of each month, in the West Fargo Public Library.

Library Board Members (2015)

Joseph McNelis, President
Karla Knutson, Vice President
Katie Eskro
Duane Hanson
Richard Ott

Library Staff

The West Fargo Public Library has a staff of 8 full-time employees and additional part-time employees, for a total of 10.42 FTE.

Full-Time Staff

Sandra Hannahs, Director
April Ide, Assistant Director
Lauren Nephew, Librarian (Children's Services)
Kathy Vander Vorst, Librarian (Adult Services)

Janice Bober, Administrative Assistant
Anna Lynch, Circulation Coordinator
Mary Jo Moorhead, Library Specialist
Mary Murray, Library Specialist

"Google can bring you back 100,000 answers, a librarian can bring you back the right one."

Neil Gaiman

2015: The Year in Stats

The Library was open 3,162 hours in 2015
24 Public Internet computers—including PCs and laptops
Public Computer sessions—11,879
W-fi sessions — 135,894
52,398 library visitors
1,537 reference questions
10,183 registered patrons
124,298 total circulation
Interlibrary Loans:
626 items loaned to other libraries
460 items borrowed from other libraries

2015 Highlights

- Collections were on the move in 2015. The Historical Center was moved downstairs in order to better accommodate its growing weight; the teen area moved upstairs into a former seating/gathering space. The study room was closed, and space has been blocked off for study in the upstairs corridor.
- A book vending machine was installed in the Cash Wise supermarket in an effort to reach out to areas of the City south of I-94.
- A prominently located technology display was set up, making it easier for patrons to see the various devices (iPads, eReaders, etc.) available for check-out.

Facility

The West Fargo Public Library is located inside the Lodoen Community Center, a facility owned and maintained by the West Fargo Public Schools. The 24,000 square footage occupied by the library is light and pleasant, with an open floor plan. The space includes collections, public computers, the West Fargo Historical Center, the Homework Center, meeting rooms, and offices. Use of space has been reallocated to accommodate growing collections and increased activities. In the process, some public seating and the study room have been lost. The library and its furnishings exhibit the normal wear-and-tear expected after 10 years of use.

2015 Annual Report

January 1 — December 31, 2015

West Fargo Public Library



West Fargo Public Library
109 3rd Street East
West Fargo, ND 58078
(701) 433-5460
www.westfargolibrary.org



WEST FARGO
PUBLIC LIBRARY

Mission Statement

By connecting individuals with information, and with each other, the West Fargo Public Library enriches lives and strengthens the community.

Vision Statement

We envision a strong, cohesive West Fargo community where people live, learn, grow, and succeed together!

Library Collaboration

The library pursues opportunities to collaborate with other organizations:

Collection:

- The library maintains its participation in the Library2Go digital consortium.
- FM libraries, together with The Arts Partnership, now offer Metro Arts Passes for check-out.

Programming:

Collaborative programs in 2015 included:

- One Book, One Community (area libraries, MState)
- Peter Fletcher concert (Bonanzaville)
- Regular shared senior programming (WFACP/WF Seniors Group)

Services

The library provides a wide range of services in support of the community's information and educational needs. In 2015, staff proctored 327 exams, provided basic reference (both in person and by email), and offered access to meeting rooms. Public faxing was added in 2015, providing a new service to our patrons.

Programs

In 2015, 9,141 patrons attended library programs, which included storytimes, Homework Center, Summer Reading Program ...

- and a wide range of educational and recreational activities for all ages, including: book clubs, concerts, art lessons, and technology classes
- Outreach activities have grown and now include services to seniors at Sheyenne Crossings and the WF High Rise, children at daycares, and the general public at West Fest!

Collections

The West Fargo library offers patrons a wide range of informational and recreational materials for all ages. In addition to the physical holdings (books, magazines, CDs and DVDs) we offer an online collection (eBooks, eAudio-books, eVideo, eMusic, eMagazines) most of which can be accessed via any Internet connection or downloaded onto a computer or mobile device.

The physical collection is composed of:

Books	58,315
Magazine subscriptions	160
Audiobooks	2,626
Music CDs	778
Videos/DVDs	5,534

The library also checks out various technologies and equipment for use in-house (laptop computers, lockers, digital piano) and off-site (iPads, state park passes, Metro Arts passes). The total number of holdings (88,254) satisfies the state's requirement of 2.5 items per capita to meet the Standards for Public Libraries.

2,720 items were weeded from our collections in 2015. This represents 3.08% of library holdings. 10,982 new items were added.

The virtual collection is composed of:

eBooks	14,810
eAudiobooks	5,134
eVideo	843
eMagazines	145
Online Resources	52

Online Resources provide free online access to thousands of popular magazines and academic journals, animated picture books for children, the Chilton auto repair manuals, music, and movies. New online resources added in 2015 include Consumer Reports and NewspaperArchive.



Strategic Plan 2015-19

In 2014, under the guidance of library planning specialists Bill Wilkson and Ethel Himmel, and with input from hundreds of West Fargo residents, the library drew up a new strategic plan. Over the past year, we have worked to implement some of the steps called for in that strategic plan:

- Examine and assess the library's marketing
- Identify free public meeting spaces in community
- Identify qualified volunteers to lead book clubs
- Review WF Library website/social media and recommend improvements
- Review and assess strengths/weaknesses of existing tech training for patrons
- Identify STEM experts for collaboration
- Identify potential partners for collaboration
- Learn about hot-spot lending programs
- Explore opportunities for customer service training

2015 was the first year of implementation of the plan.

"I have found the most valuable thing in my wallet is my library card."

Laura Bush

2015 Budget

Revenue: \$948,481

City: \$893,457

State: \$36,134

Other: \$18,890

Expenditure:

Total Staff: \$502,932

Salaries, Social Security, retirement, and health insurance

Collections: \$133,326

Books, magazines, audio-visual, and online resources

Total Operating Expenditures: \$869,232

Capital Expenditures: \$29,290