

Library Board

The Library Board is responsible for governance of the library. It exercises general control of the library's funds and property and sets policy, rules and regulations for the conduct of library affairs.

Library Board Meetings are held regularly, usually at 5:30 pm on the 2nd Thursday of each month, in the West Fargo Public Library.

Library Board Members (2012)

Larry Schwartz, President
Kevin Teigen, Vice President
Leighan Aker-Monson
Joseph McNelis
Mike Thorstad

Library Staff

The West Fargo Public Library has a staff of 7 full-time employees, including the Director and Assistant Director, as well as part-time employees.

Sandra Hannahs, Director
Carrie Scarr, Assistant Director

Full-Time Staff

Janice Bober
Diane Fink
Ben Harvey
Mary Jo Moorhead
Mary Murray

"The only thing that you absolutely have to know, is the location of the Library."

Albert Einstein

2012: The Year in Stats

The Library was open 3,162 hours in 2012
20 Public Internet computers—including PCs and laptops
Public Computer sessions—15,603
68,442 library visitors
2,448 reference questions
9,694 registered patrons (2,181 new patrons!)
123,413 total circulation (*up from 117,231 in 2011*)
Interlibrary Loans:
614 items loaned to other libraries (*up from 571 in 2011*)
269 items borrowed from other libraries

Building

The West Fargo Public Library is located inside the Lodoen Community Center, a facility owned and maintained by the West Fargo Public Schools.



The 24,000 square footage occupied by the library is light and pleasant, with an open floor plan. It includes space for collections, public computers, the West Fargo Historical Center, the Homework Center, meeting rooms, and offices. The library is approaching the building's limits regarding collection size and technology needs.

2012 Annual Report

January 1 — December 31, 2012

West Fargo Public Library



West Fargo Public Library
109 3rd Street East
West Fargo, ND 58078
(701) 433-5460
www.westfargolibrary.org



WEST FARGO
PUBLIC LIBRARY

"Libraries are what is best about us as a society: open, exciting, rich, informative, free, inclusive, engaging."

Susan Orlean, author

Mission Statement

To provide timely, reliable, and easy access to the Library's resources for all members of our community; to bridge the technology gap through access, information, and instruction; to promote and stimulate lifelong reading and learning; and provide a community center in which inspiration, imagination, and social networking are encouraged.

Vision Statement

To ensure the library is a multi-media information source that supports the community's education, recreation, professional, economic, and cultural needs.

Services

The library provides a wide range of services in support of the community's information and educational needs, including proctoring for online students, basic reference (both in person and by email), technology classes, outreach to seniors at Sheyenne Crossings, and access to meeting rooms.



Programs

In 2012, a record 9,626 patrons attended library programs, which included:

- Storytimes
- Homework Center
- Summer Reading Program
- And a wide range of educational and recreational activities for all ages, including: Wildlife of North Dakota, Crochet Bracelet Making, video games, and movies.

Collections

The West Fargo library offers patrons a wide range of materials for informational and recreational purposes. Our physical collections include items for use in the library or for check-out, such as books, magazines, and DVDs. Our growing online branch includes items such as eBooks and eAudiobooks, most of which can be accessed via any Internet connection or downloaded onto a computer or mobile device.

The physical collection is composed of:

Books	49,599
Magazine subscriptions	148
Audiobooks	3037
Music CDs	440
Videos/DVDs	4,601

The library also checks out various technologies and equipment for use in-house (laptop computers, lockers, digital piano) and off-site (e-readers, energy use monitors).

The virtual collection is composed of:

eBooks	6,984
eAudiobooks	2,615
eVideo	301
Online Resources	63

Online Resources provide free online access to thousands of popular magazines and academic journals, animated picture books for children, and a wide range of tools for job seekers and students – even a live, online tutor for homework help!

Items are sometimes removed from the collection, often due to poor condition or lack of use.

Print items	1,687 withdrawn
Magazine subscriptions	3 discontinued
Audio recordings	34 withdrawn
Videos/DVDs	77 withdrawn
Items reported lost in 2012	410

Library Collaboration

In an effort to provide the best possible service to the community, the library collaborated with various entities over the course of the year. Following are a few examples:

Collection:

The library participates in Library2Go, the North Dakota Digital Consortium, which jointly purchases and shares access to eResources, making it possible to offer patrons a larger selection of materials at a reduced cost.

Programming:

The library collaborated with other local libraries (Fargo and the Lake Agassiz Regional system) to present a community read featuring "The Giver" by Lois Lowry. This project was supported in part by the Friends of the West Fargo Public Library.

In collaboration with Bonanzaville, and with the support of the North Dakota State Library, the library presented a series of Heirloom Preservation workshops.

2012 Budget

Revenue: \$754,656.56

City: \$695,392.46

State: \$32,662.60

Donations: \$2,179.48

Other: \$24,422.02 (including nearly \$8,000 in grants)

Expenditures: \$711,636.64

Total Staff: \$386,221.98

Salaries, Social Security, retirement, and health insurance

Collections: \$64,303.98

Books, magazines, audio-visual, and online resources

Operations: \$261,110.68

Technology, furniture, programs, etc.

